

Fully Funded – Distance Learning Level 2 Short Courses...

AEB funded qualifications are available to anyone who is looking to upskill in their current profession or to support individuals to gain new skills to enhance their career development.

All courses listed below are available to anyone to access irrespective of their employment status or current job role.

- Principles of Business and Administration Knowledge
- Customer Service
- Equality & Diversity
- Information, Advice & Guidance
- Understanding Data Protection & Data Security
- Principles of Team Leading
- Understanding Safeguarding & Prevent
- Understanding Workplace Violence & Harassment
- Lean Organisational Management Techniques
- Understanding Autism
- Understanding Behaviour that Challenges
- Counselling Skills
- Introduction to Caring for Children and Young People
- Understanding Specific Learning Difficulties
- Awareness of Mental Health Problems
- Mental health first aid and advocacy in the workplace
- Care Planning
- Caring for Children & Young People
- Digital Skills for Work
- Children and Young Peoples Mental Health
- Customer Service in Health & Social Care Settings
- Principles of Dementia Care
- Dignity and Safeguarding in Health & Social Care setting
- Working with Individuals with Learning Disabilities
- Understanding Nutrition & Health
- Preparing to Work in Adult Social Care
- Understanding Working with People with Mental Health Needs
- Common Health Conditions
- Understanding Care and Management of Diabetes
- End of Life Care
- Falls Prevention Awareness
- Principles of Prevention and Control of Infection with Covid- 19 content
- Understanding Safe Handling of Medication
- Generic and Specialist Cleaning Principles
- Principles of Warehouse & Storage
- Understanding Retail Operations
- Create a Business Start-up
- Understanding Cancer Support

English/Maths Functional Skills Level 1 & 2
Functional ICT Level 1 & 2

Eligibility Criteria:

19yrs +

Employed or unemployed

Committed to complete learning within 8 weeks of start date

Living legally in the UK or EU for 3 years

Not currently on a funded programme

It is not essential to be working in a role related to the learning programme, courses completed online with Tutor support.

Please contact Jo Bushby – 07736934907 Jo@total-tp.com.